Date: 13 March 2013

Venue: Corporate & Student Services Building

Chair: Allison Clark

1. **Meeting opened at:** 7:26 pm

2. **Attendance/Apologies:** As per the "Attendance Sheet".

3. **Ratification of Minutes from the previous meeting**

   Allison Clark presented the Minutes of the last meeting held and asked that they be accepted as true and correct.

   *Moved: Allison Clark
   *Seconded: Meredith Carroll
   *All those in favour. Carried*

4. **Business arising from previous Minutes**

   **NIL**

5. **Inwards & Outwards Correspondence**

   Stephanie Seaby tabled the Inwards/Outwards Correspondence Registers (as listed under separate cover)

6. **Business arising from correspondence**

   **NIL**

7. **Treasurers Report**

   The Treasurer’s report was presented, by Matt Jeavons, at the AGM immediately preceding the General meeting, so there was nothing new to record

8. **Principals Report**

   - **Sue Harris**

     Mrs Harris tabled the Principals Report (*refer attached*) and requested that it be accepted as true and correct.

     - Current student enrolments – 1042 and 3 approved exemptions
     - Mrs Harris thanked the outgoing P & C executive, and in particular Karen Brinin for their efforts during 2012
     - Mrs Harris thanked the community and local Woolworths for support of the “Earn and Learn” program
     - 10 year celebrations
     - The Annual Improvement Program for 2013
     - Reading Eggs now full school subscription
     - **See attached for upcoming events**

     Refer attached for full report

   **MOTION: P & C to contribute $5000 for Reading Eggs Subscription**

   *Moved: Allison Clark  2nd: Karen Brinin
   *Carried by the floor*
9. **Deputy Principals**
   - Tracey Sharpe
     
     Mrs Sharpe tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     
     - Year 6 Sports Friendlies Gala day now Wed 13 March and Wed 27 March, due to inclement weather
     - Young Leaders Day
     - NVSHS Bugsy Malone Musical (Dress Rehearsal) – students from years 5 – 7 invited to attend
     - A trial competition of Futsal will be run in term 2 for year 7 students. 2 year 7 boys presented proposal and did leg work to organise
     - Students from 7A attended the Academically Talented Science Program at NVSHS on Thurs 28 Feb. Students from 7A will be going to CREEC on 26 March as part of this project

     **VARIATION TO SCHOOL ROUTINE:** Students from Years 5 – 7 to travel to NVSHS to attend the Bugsy Malone Primary Schools Review on Thurs 2 May 2013. Excursion has been recorded in One School

     **VARIATION TO SCHOOL ROUTINE:** Students from 7A to travel to CREEC on Tue 26 March 2013. Excursion has been recorded in One School

   - Graeme Hughes
     
     Mr Hughes tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     
     - Dates for ICAS detailed in attached, present numbers down on previous years
     - National Ride to School Day to be held Fri 22 March 2013
     - Clean Up Australia day
     - Application for SWAPP Grant for Bicycle Education for Year 5 students
     - Instrumental Music Beginner Workshop to be held at NVSHS on Mon 25 March 2013.

     **VARIATION TO SCHOOL ROUTINE:** Participants in the Instrumental Music Beginners Workshop to travel to NVSHS on Mon 25 March. A Variation to School Routine will be recorded in One School for this event

   - Karla Cochran
     
     Mrs Cochran tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     
     - Eater Hat Parade to be held on Thurs 28 March for Prep and Grade 1 students
     - Change to rewards day dates to Tue 26 and Wed 27 March 2013
     - Positive feedback received from parents regarding the Prep to Year 2 Parent Forum. A summary will be included on the school’s web page
     - National Action Against Bullying Day. Students unable to wear orange due to school photos being taken on this day, but teachers completing a lesson around bullying

10. **Sub-committee Reports**

    - **Fundraising** *(TBA)*
      
      Nil report

    - **School Gift Stalls** *(Janine Bond)*
      
      Nil report

    - **School Banking** *(TBA)*
      
      Nil report
- **Grants Officer**  
  (Di Winthrop)  
  Nil report

- **Book Club**  
  (Jane Taylor & Karen Craig)  
  Jane tabled her report *(see attached)* and requested that it be accepted as true and correct. Issue 1 total sent to Scholastic $3042, Issue 2 due back soon.

- **Café**  
  (Heather Palfrey)  
  Heather thanked the café volunteers. Fri 1 March saw the biggest Friday for orders, with 300+ meals being prepared. 1500+ meals have been prepared this February. The Café will be closed the last day of term, Thurs 28 Feb, for cleaning and stocktake.

- **Uniform**  
  (Leanne Mouatt)  
  Nil report

11. **Chaplaincy**  
   Nil report

12. **General Business:**  
   An internal repaint of the Cottages is planned

13. **Registration of new Memberships:**  
   Registration of new members received for the first General meeting of 2013

14. **Next Meeting:**  
   8 May 2013

15. **Meeting Closed at:**  
   8:29 pm

Minutes endorsed as true and correct  
Dated: 8 May 2013

Presidents Signature

*Signature:*

Allison Clark, President P&C
# General Meeting

## ATTENDANCE SHEET

For the Narangba Valley State School P&C Association

**Date:** 13/3/13  
**Venue:** Corporate & Student Services Building

<table>
<thead>
<tr>
<th>ATTENDEES</th>
<th>APOLOGIES</th>
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</thead>
<tbody>
<tr>
<td>Heather Palfrey</td>
<td>Heather Power</td>
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<tr>
<td>Ales Cawd</td>
<td>Lisa Cover</td>
</tr>
<tr>
<td>Jess Spataro</td>
<td>Michael Caisley - Longman Candidate</td>
</tr>
<tr>
<td>Tracey Sharpe</td>
<td>Kristy Bennett</td>
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<tr>
<td>Karla Cochrane</td>
<td>Ronnie Mills</td>
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<td>Melissa Foreman</td>
<td>Leanne Mulvey</td>
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<td>Jane Taylor</td>
<td>Eamonn Coughlin</td>
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<td>Karen Craig</td>
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<td>Meredith Carroll</td>
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<td>Deb Jans</td>
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<td>Catherine Lindsay</td>
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<td>Louise Steley</td>
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<td>Graeme Hakes</td>
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<td>Craig Dunn</td>
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<td>Darren Grimwoodzde</td>
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<td>Karen Steen</td>
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<td>Allison Clark</td>
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<td>Heather Palfrey</td>
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<td>Kristy Bennett</td>
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<td>Janine &amp; Bonal</td>
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<td>Karen Eirini</td>
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<td>Stephanie Sebbie</td>
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<tr>
<td>Matt Jeavons</td>
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<tr>
<td>Katrina Mills</td>
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File Name: Meeting Attendance Sheet 030708(1).doc
### Inwards/Outwards Correspondence – Year 2013
For the Month of: March

#### INCOMING

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<th>Forwarded To</th>
<th>Content</th>
<th>Action If Required</th>
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<td>Heather</td>
<td>Invoice</td>
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<td>QAST &amp; Canteens</td>
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<td>Expo flyer</td>
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<td>Coca-Cola</td>
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<td>Steph</td>
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<td>Email from Troy Evans</td>
<td>Karen</td>
<td>Rio Tinto Ride to Conquer Cancer support</td>
<td>Present at Meeting</td>
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#### OUTGOING

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</table>
Principals Report for P&C  13 March 2013

- Current Enrolment Numbers: 1042 students and 3 Approved Exemptions (42 Classes)
- Budget (See attached)
- I would like to take this opportunity to thank the P&C executive for their efforts during 2012 and would like to make particular mention of Karen Brinin who has served as President over the past 5 years. A truly remarkable effort and has successfully led the team to a fantastic level of accomplishment.
- Community Grants Booklet – Correspondence from Wyatt Roy MP Federal Member for Longman.
- Wyatt Roy has offered to work in the café and if you would like this to happen then to contact his office.
- Special thanks to the community and our local Woolworths for the terrific support around Earn and Learn. We received a significant amount of resources for the school.
- Submit the Annual Improvement Plan for 2013.
- Topic for future discussion will be our 10 year celebrations next year. What does this look like?
- Input required from community around the Art Show to be held in term 3.
- Several Requests to fund raise for charities. We advise the LEAP group to choose 2 for the year (1 per semester) on top of their own fund raising for purchases they want to fund.
- Reading Eggs and increased costs
- Active After School Community Program
- Coming Events:
  - Parent Forums —
    - Years 3 and 4 – Friday 15 March (2.00pm)
    - Years 5 to 7 – Friday 22 March (2.00pm)
  - School Photographs (Day 1) – Monday 11 March
  - School Photographs (Day 2) – Friday 15 March
  - Parliament House Excursion – 18 and 22 March
  - Interview Week – Monday 25 to Thursday 28 March
  - Rewards Days – 26 and 27 March
  - Last day Term 1 – Thursday 28 March
  - Good Friday – 29 March
  - First day Term 2 – 15 April
  - Junior Cross Country (Prep to Years 3) – 30 April
  - Senior Cross Country (Years 4 to 7) – 3 May
  - Senior Athletics (Years 4 to 7) – 12 June
  - Junior Athletics (Prep to Year 3) – 13 June
- Professional Development
  - 4 Administration staff training in The Art and Science of Teaching
  - 11 Teaching staff chosen as Leadership Team to help deliver ASoT (Art and Science of Teaching) an Instructional Leadership Model
  - Whole School ASoT training
  - First Aid Training
- Curriculum
  - ACARA continues to be implemented
  - Revised Curriculum into the Classroom C2C units released (English, Maths and Science)
  - Introduction of the new History Curriculum Program
  - Planning for Geography to start in 2014
- Strategic Planning
  - AIP Completed and submitted
  - Code of School Behaviour endorses by Regional office.

Principal  Sue Harris
1. **Year 6 Sports Friendlies Gala Day**

Due to inclement weather, the dates for the Year 6 Sports Friendlies Gala Days are now Wednesday 13 and Wednesday 27 March of Term 1.

2. **Young Leaders Day**

Mrs Veronica Fullard will be attending the annual Halogen Foundation’s “Young Leaders Day” at the Brisbane Convention Centre being held on Wednesday 27 March 2013 with our 5 School Leaders (School Captains, Vice School Captains and Student Chair Person). Our School Leaders attend this popular event (around 3,000 students from all over Queensland) every year and get the opportunity to listen to inspiring guest speakers share their leadership journey with the students. Students will be travelling to and from the venue by train with the teacher. Please minute that a Variation to School Routine has been completed on One School for this event.

3. **NVSHS Bugsy Malone Musical (Dress Rehearsal)**

Narangba Valley State High School has invited students from Years 5-7 at Narangba Valley State School to their Bugsy Malone Primary Schools Review on Thursday 2 May 2013. The 340 students and approximately 20 staff will be bussed to and from the NVSHS’s P.A.I.A.C.E on this day. Please minute that a Variation to School Routine has been completed on One School for this event.

4. **Futsal**

A trial futsal competition (like soccer but with a smaller field and less players) will be run in Term 2 for Year 7 students. If the trial is successful, other year levels will be invited to participate. This has been organised by two year 7 boys who have demonstrated a lot of initiative and done all the leg work to get it organised. It also provides an opportunity for other students who enjoy soccer to become involved.
5. Academically Talented Science Program

7A students enjoyed the opportunity to do a science lesson in a science lab at NVSHS on Thursday 28 February as part of the Academically Talented Science Program. Mrs Liz Gundry, the teacher for 7A, has invested a considerable amount of her own time developing this project from grant money with other local schools. The school has benefitted significantly from the resources provided with the funding. Students from 7A will be going to CREEC in Week 9 as part of this project. A date has not yet been confirmed. Please minute that a Variation to School Routine will be completed on One School once the date has been confirmed.

26/03/2013 at 11:30am confirmed.

I ask that this Deputy Principal’s Report be accepted as true and correct.

Tracey Sharpe
Deputy Principal
13 March, 2013

ICAS

Letters of information for families with students in Years 3-7 have been recently distributed. The final date for application and payment for ICAS is Thursday, 28 March, 2013. Extra copies of the application form with accompanying information are available at the school office.

Dates for International Competitions and Assessments for Schools (ICAS) in 2013 are:

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<tr>
<th>ICAS Subject</th>
<th>Sitting Date</th>
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<tbody>
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<td>Computer Skills</td>
<td>Tuesday 21 May 2013</td>
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<td>Science</td>
<td>Wednesday 5 June 2013</td>
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<td>Writing</td>
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<td>Spelling</td>
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<td>Wednesday 31 July 2013</td>
<td>$8.80</td>
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<tr>
<td>Mathematics</td>
<td>Tuesday 13 August 2013</td>
<td>$8.80</td>
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</tbody>
</table>

National Ride to School Day

We have celebrated this day for a number of years now. This will be held on Friday 22 March this year. The day is held at our school:

- to promote sustainable forms of transport,
- to promote active travel and
- to lessen traffic around our school.

We are hoping that students will either walk, cycle or scooter to school on the day. Indeed, we encourage these as a way for students to travel to and from school every day.

Teachers will ascertain the way in which students came to school in their classes on Friday, 22 March. A certificate will be given to students who travel to school by walking, scootering or cycling on the day.

Clean Up Australia Day

Students were asked to spend about ten minutes cleaning up a designated area of our school on Friday, 1 March. Unfortunately, heavy rain prevented our students participating on the day. Students have now removed rubbish from their designated area. Designated areas included areas which our students do not regularly visit or clear within our grounds. We are unable to ask students to clear some areas due to safety concerns. For the same reason students are not allowed to clear outside our grounds while in our care.

Our school usually has little rubbish. Our school culture encourages our students to respect our grounds and to keep them clear of rubbish. Therefore, it should not be a surprise that very little rubbish actually needed to be
Application for SWAPP Grant

I have submitted an application for a “Safe Walking and Pedalling Program” Grant (Transport and Main Roads Dept.) I applied for $1250 to support a Bicycle Education Program for our Year 5 students. Indications have been positive so far that we will get the grant. If successful, each Year 5 class will go to the Redcliffe PCYC on separate days. The PCYC also conducts a short program at the school before the visit to the PCYC. If the application is successful, the Year 5s will be booked for the program in either 3rd or 4th term.

Instrumental Music Beginner Workshop
(Brass, Woodwind and Percussion)

DATES: Monday 25 March, 2013

VENUE: Narangba Valley State School Hall
Creekside Drive Narangba

TIME: Registration: 8.40 – 9.00 a.m.
The day will begin at 9.00 a.m.
There will be breaks for morning tea and lunch.
Pack up, clean up, and leave by 2.30 p.m.

CONCERT: Concert on Monday 25 March at 2.00 p.m. for approx. 20 minutes. Parents and family are invited to attend.

DRESS: School uniform.

REQUIREMENTS: Morning tea, lunch, water bottle, hat for play. (Hand balls, soccer balls, board games, etc. optional for breaks).

COST: $5.00 (Hire of venue + music)

PARTICIPATING SCHOOLS FOR THE DAY: Narangba Valley SS, Narangba SS, Burpengary Meadows SS

I ask for P & C approval re change of Daily Routine for this event.

Graeme Hughes
Deputy Principal Report

13 March 2013

• Year 2 students had a wonderful time at Underwater World on Friday. Fantastic reports from all who attended.

• Thursday 28th March we will hold our Easter Hat Parade for Prep and Year 1 students. We will start at 12:00pm in the HOLLOW. Parents are being asked to make their hats at home with their child/ren.

• Change to rewards day dates. Daryll Bellingham the storyteller will now be coming the Tuesday 26 and Wednesday 27 March.

• Some excellent sharing of best practices is occurring amongst staff members as we continue to focus on ASOT Design Question 6. We are examining and refining classroom routines and procedures across the school.

• Feedback from parents that attended the Parent Forum for Prep to Year 2 parents has been very positive. Topics discussed at the forum included reading (levels, retell, comprehension and C standards), achievement standards for report cards, the importance of communicating with classroom teachers, prep report cards for this year, homework and podcasts to help parents help their children with more difficult maths concepts. I will type up summary for [webpage].

Please accept this as true and correct information.

K. Cochrane
Karla Cochrane

• This Friday 15 March is National Action Day Against Bullying. Due to photos we can not wear orange. However, all of our teachers
Book Club Report – 2013

Issue 1

P & C Cheque $1335.50
Balance of cheques and Credit cards $1706.50
Total sent to Scholastic $3042.00

Lisa, Jane & Karen
Book Club Co-ordinators.