General Meeting

MINUTES

For the Narangba Valley State School P&C Association

Date: Wednesday 11 November 2015

Venue: Corporate & Student Services Building

Chair: Alison Clark

1. Meeting opened at: 6:32pm

2. Attendance/Apologies: As per the “Attendance Sheet”.

3. Ratification of Minutes from the previous meeting
   Alison Clark presented the Minutes of the last meeting held 10th October 2015 and asked that they be accepted as true and correct.
   Moved: Di Winthrop
   Seconded: Kent Walker
   All those in favour. Carried by the floor

4. Business arising from previous Minutes
   Nil

5. Inwards & Outwards Correspondence
   Allison Clark tabled the Inwards/Outwards Correspondence Registerers (refer to the relevant registerers for a complete list)

6. Business arising from correspondence
   nil

7. Treasurers Report
   Allison Clark tabled the Treasurers report on Matt Jeavon’s behalf (see full report attached).
   Credit balances as of 31/12/2014 are as follows:
   - Westpac $12,262.76
   - Westpac Maxi Saver $19,284.77
   - CBA $14,826.74
   Cheques written for Tax Invoices (refer to Treasurers Report)

8. Principals Report
   • Sue Harris
   Mrs Harris tabled the Principals Report (refer attached) and requested that it be accepted as true and correct.
   • Current enrolments – 1120 students
   • Prep enrolments for 2016 are open and currently there are 141 enrolments.
   • Bush dance for 2016 will be on 3rd June-one disco at the end of the year.
   • Flexible Student Free Day on 25th January has been moved to the 19th January 2016.
   • Professional Development-New approach to Writing (7 Steps to writing), Completed 3 year implementation plan of ASoT, 2 new staff trained as Beginning Teachers Mentors.
   • Curriculum-New revised Australian Curriculum overviews for all year level completed to begin 2016.

9. Deputy Principals
   • Amanda Blanch
   Amanda Blanch tabled the Deputy Principals Report (refer attached) and requested that it be accepted as true and correct.
   • Year 5 students went to Tallebudgera Outdoor Recreation Centre last week.
Reports from the teachers indicated the camp was successful and enjoyable.

- Narangba Valley State School Transition Day for Students with Disabilities-19th and 26th November, 8:15-12pm. The students walk to Narangba Valley State High School to meet with some of the Heads of Department, be given an introductory pack with information, walk around junior area to familiarise themselves with the layout and meet some teachers, student leaders and support people.

**VARIATION TO SCHOOL ROUTINE:**

- Narangba Valley State School transition day for Students with Disabilities. A V2SR has been completed on One School for this event.

**Karla Cochrane**

Mrs Cochrane tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- Early Years Learning Strategy-parent workshop on Literacy and Numeracy development was a success. We will continue to work with the coalition of schools in 2016 to focus on strengthening partnerships with ECEC services and providers. We will offer 2 parent workshops and 2 professional development workshops for staff in 2016.

**VARIATION TO SCHOOL ROUTINE**

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**Chris Herman**

Chris Herman tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- RACQ Streets Ahead program is booked to run from 14-24th June 2016.
- Culminating activity for the program on Friday 24th June. The RACQ Care Flight Helicopter will be landing on the NVSS oval at approximately 9am.
- Two Cup Challenge has been confirmed for 20th November.

**VARIATION TO SCHOOL ROUTINE**

- Two Cup Challenge. A V2SR has been completed on One School for this event.

**Michelle Plank**

Michelle Plank tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- Science Factory Visit -23rd, 26, 27th October the Science Factory visited for a schoolwide experience. Feedback from both staff and the facilitator was very positive.
- Year 2 Recycling Insursion-16th November, Moreton Bay Regional council will be visiting year 2 classes to discuss recycling and ways to reduce the amount of rubbish produced in a typical lunchbox. Students will attend half hour lessons in the school hall.
- This is Michelle’s final report, as she will not be at NVSS next year. She has had a positive experience and wishes us all the best for the future.

**VARIATION TO SCHOOL ROUTINE:**

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**Business Services Manager**

Mrs Winthrop tabled the Business Services Report *(refer attached)* and requested that it be accepted as true and correct.

- Balance sheet, Cash flow report and Budget Overview Report area attached.
- SRS-$25.00 per year per student.
- Instrumental music-i.$115 for program and hire of instrument per participant
  li.$15.00 per year for program only per applicant
- Sport Development Programs-AFL and Netball-$15.00 per year per participant.
- Student Resource Scheme (2015 budget revenue estimate $21 680)- forms have been returned for 870students. Invoiced $21 700, expenditure $14 682
- Facebook page current 657 likes
11. • Chaplaincy Rosalie/Sam

- Funding application for Government funding for 2016-2018 has been submitted-find out on 1st Dec if approved. If not approved, but still want the 4 day chaplaincy service, we will need to fundraise $40 000.00 per year. If not feasible, we will reduce the chaplaincy days.
- Supporting families-baskets being delivered within the next 2 weeks.
- Mpower girls –completed for the year, will continue next year.
- Friendly Fellows –Sam is running this program with some year 4 boys in weeks 4-9.
- Sam is running SUPA Club for Year 5’s and 6’s with around 10 students taking part each week.
- Operation Christmas Child-we sent 97 boxes away, shipped to New Guinea.
- Twilight Markets-LCC to do ice-cream with mix-ins stall
- Tea and Tissues-Wednesday 27th January
- Trivia night date for 2016-Friday 11th March
- Currently working on Annual Operation Plan for next year.

12. • Subcommittee Reports:

- nil 

- Fundraising

- School Gift Stalls (Lizelle Adams)
  - Christmas stall-3rd December , and Friday morning.
  - Craft session-13th November.

- School Banking (Bronya Brinkhoff)
  - Next year we will not be using the grey tokens-the student banking will be noted on individual slips stapled to the front of the banking book.
  - 3rd December-Banking will be in the G.O Room due to the Christmas Stall being held.

- Grants Officer
  - Domestic Violence grant for program next year.
  - White ribbon day-26th November-kept to adult level.

- Book Club (Jane Taylor & Wendy Charlton)
  - Nil report

- Café (Heather)
  - 28th November-Café volunteer Christmas party

- Uniform shop
  - nil report.

13. General Business

- Teachers were thankful for the gifts on World Teacher’s Day.
- Theme for disco is Fluro.
- Disco times: 4:30-5:30pm and yr 1. 5:45-7pm yr 2-3 and 7:15-8:30-ys 4-6.
- Fundraising for next year
  - Bush dance-3rd June. Music provided by Beesers Bush Dance. We will do one dance for each year level. The venue is school oval. Food and drinks will be available for a small fee. Possibly get some hay bales for decoration.
- Other suggestions:
  - Disco and twilight markets
  - Movie night
  - BBQ for new families
  - Taxable donations for building fund for courts and air conditioning maintenance
- Hazel is leaving.

14. Registration of new memberships

- nil

15. Meeting closed

- Date of next meeting: 9th February 2016.

Minutes endorsed as true and correct Dated:
Signature:

Allison Clark, President P&C