**General Meeting**

**MINUTES**

For the Narangba Valley State School P&C Association

<table>
<thead>
<tr>
<th>Date:</th>
<th>Wednesday 9th February 2016</th>
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<tbody>
<tr>
<td>Venue:</td>
<td>Corporate &amp; Student Services Building</td>
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<tr>
<td>Chair:</td>
<td>Allison Clark</td>
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1. **Meeting opened at:** 6:32pm

2. **Attendance/Apologies:** As per the “Attendance Sheet”.

3. **Ratification of Minutes from the previous meeting**
   Allison Clark presented the Minutes of the last meeting held 26th August 2015 and asked that they be accepted as true and correct.
   
   **Moved:** Karla Cochrane  
   **Seconded:** Kent Walker  
   **All those in favour. Carried by the floor**

4. **Business arising from previous Minutes**
   Nil

5. **Inwards & Outwards Correspondence**
   Allison Clark tabled the Inwards/Outwards Correspondence Registerers (refer to the relevant registerers for a complete list)

6. **Business arising from correspondence**
   nil

7. **Treasurers Report**
   Allison Clark tabled the Treasurers report on Matt Jeavon’s behalf (see full report attached).
   Credit balances as of 31/12/2014 are as follows:
   - Westpac $55,086.88
   - Westpac Maxi Saver $29,062.64
   - CBA $15,292.92
   Cheques written for Tax Invoices (refer to Treasurers Report)

8. **Principals Report**
   - Sue Harris

   Mrs Harris tabled the Principals Report (refer attached) and requested that it be accepted as true and correct.
   - Current enrolments – 1097 students
   - Bush dance for 2016 will be 3rd June (Beefas Bush Band)
   - Unsuccessful application in Travel Choice Schools Program
   - P&C Queensland (School councils)
   - P&C Association Reporting Requirements
   - Newsletter re P&C operations
   - No Stopping Restrictions
   - New constitution
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Held: 15th July 2015

- Retirement notification
- Professional Development-New approach to Writing (7 Steps to writing), 4 new staff trained as Beginning Teachers Mentors, 3 new staff training as coaches, 4 new staff training in Non violent Crisis Intervention.
- Curriculum-New revised Australian curriculum overviews for all year levels implemented in 2016.

9. Deputy Principals
   - Amanda Blanch
     Amanda Blanch tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     - Year 5 Incursion: 30th May, $17pp-part of History’ Australian Colonies ‘being studied.
     - Year 6 Incursion: 19th April, $10pp-part of learning about ‘Federation of ‘Australia’ being studied.
     - Student Leader Investiture 19th February, in the Hall, 9am-Ceremony followed by morning tea for student leaders, parents and invited guests

VARIATION TO SCHOOL ROUTINE:
- Year 5 incursion. A V2SR has been completed on One School for this event.

   - Karla Cochrane
     Mrs Cochrane tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     - Prep students are settled into routines and enthusiastic for learning
     - Year 1 students transitioned smoothly from prep.
     - Continuation of The Early Years Learning Strategy with coalition of schools. Currently working with an outside agency in developing a website which will be a great source of information for parents. Arranging professional development and parent workshops.
     - NVSS and AFL commenced training this week. We have nominated 2 teams to participate in AFL Queensland called QSchools
     - All students are enjoying the additional extra curricula activities at lunch time. These include AFL, Netball, chess, robotics, computer labs, futsal, science club, origami and good games. Activities offered to appropriate year levels at selected lunch breaks.
     - Continuing homework club. Years 1-3 on Tuesday and Thursday at 1st break, years 4-6 can attend at 2nd break on these days.

VARIATION TO SCHOOL ROUTINE
- A V2SR has been completed on One School for this event.

   - Bec Glastonbury
     Bec Glastonbury tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
     - Years 3-6 Pat Science Testing will be online in the coming weeks. Testing will analyse student strengths and weaknesses, allowing teachers to differentiate the curriculum.
     - Year 2 Incursion-9th February, in the Hollow, as part of History unit ‘Exploring he history of Narangba’, Christine Stewart will visit and talk about the history of the local Gubbi Gubbi people.

VARIATION TO SCHOOL ROUTINE
- Year 2 history incursion visitor. A V2SR has been completed on One School for this event.
### Tracey Sharpe

Tracey Sharpe tabled the Deputy Principals Report (*refer attached*) and requested that it be accepted as true and correct.

- National ride to school day - 4th March,
- Clean up Australia Day for schools - 4th March. Each year level will be assigned an area of the school. Participation will focus on a variety of issues including care of our environment.
- Coding will be implemented in QLD schools in 2016 as part of ‘Advancing Education’ plan. State is fast-tracking the national digital technologies curriculum by making the study of coding and robotics compulsory from prep onwards. A First Lego League Robotics Table will be purchased/built and placed in SAC to complement our robotics program.
- A Narangba Valley State School App is coming. Cost is $995.00 plus GST with an ongoing monthly charge of $49.95. will take 6 wks to build by App city, will be hosted in both Apple and Google Play Stores across all platforms, unlimited push notifications, access to all features, updates and ongoing support, and enhances communication with parents.

### VARIATION TO SCHOOL ROUTINE:

- **Business Services Manager**
  - Mrs Miller tabled the Business Services Report (*refer attached*) and requested that it be accepted as true and correct.
  - Balance sheet, Cash flow report and Budget Overview Report area attached.
  - Break in Cottage 3 was broken into by breaking a glass door. Paint was thrown but it is believed nothing was stolen. An air con unit was knocked over on the roof of the Café and sky light was damaged. Cottage 3 was immediately cleaned, air con unit and sky light will take longer to sort.
  - Student Resource Scheme Letters were sent last week. 537 agreements returned and invoiced 537 students. $13,425 of the invoices generated, $6,925 funds already collected.
  - School photos - 11th and 15th March - envelopes ready to go home next week.

- **Chaplaincy**
  - Funding application for Government funding for 2016-2018 has been approved. Funding covers less than 2 days per week-the rest is to be community funded.
  - Tea and tissues-27th January. Approx. 20 new parents attended.
  - Craft club starting this term. SUPA club to start next term. No other programs offered in term 1. Classroom support being offered and we are working with individual students.
  - Trivia night date for 2016 - Friday 11th March. Flyers will go home shortly. Sam contacting local businesses to attend/support.
  - Cross Country-School Run 4 Fun fundraiser being linked again this year. Added incentives to encourage the upper school to return forms-aiming for over 300.

- **Subcommittee Reports:**
  - **Fundraising**
    - Bush dance-3rd June. Inclusive of a bar. Suggested that families buy bales of hay to support farmers.
    - Other fundraising suggestions-mothers, fathers and Christmas stalls, disco in 4th term and end of year market.

- **School Gift Stalls**
  - (Lizelle Adams)
    - Fundraising Report Card attached.
• **School Banking**  
  (Bronya Brinkhoff)  
  Tokens will not be used in 2016.  
  Kettle missing from CAC.

• **Grants Officer**  
  Nil report

• **Book Club**  
  (Jane Taylor & Wendy Charlton)  
  • Issue 7-$2,193.00  
  • Issue 8-$2,787.00

• **Café**  
  (Heather)  
  • Red day 9th and 10th March  
  • Possibly start a staff lunch menu.  
  • Convenor meeting Thursday 3:30pm at our school. Local convenors will attend.

• **Uniform shop**  
  • Busy with book packs is running smoothly.

### 13. General Business

• NOVAS are not allowed to become a sub-committee of P&C. Long term club extended to community. P&C were presented with uniform ideas for our school team and high school team. Last year we had 2 teams and the senior team won. Establishing a year 2/3 team established to carry through to NVSHS. No visors left-Leanne will seek new visors.  
• Helping hands-concerns with year 7 students attending. Our school students are priority due to limited spaces. Unsure of vacancy for others and siblings.  
• School Locker-P&C will explore this option visit store and provide feedback.  
• Astronomy night-free event, possible meal pack to raise money.

### 14. Registration of new memberships

nil

### 15. Meeting closed

8:15pm

Date of next meeting  
23rd March 2016

Minutes endorsed as true and correct  
Dated:  

President’s Signature  

Signature:  

Allison Clark, President P&C