General Meeting

MINUTES

For the Narangba Valley State School P&C Association

To be held: Wednesday 10th June 2015
Time: 6:30 PM
Venue: Corporate & Student Services Building

1. Meeting opened and welcomed by the Chair.
   TIME MEETING WAS OPENED: 6:30pm
   A. Request for any New Business from the floor.

2. Attendance/Apologies: As per the “Attendance Sheet”.

3. Minutes of the previous meeting – Allison Clark presented the Minutes of the last meeting held 13th May 2015 and asked that they be accepted as true and correct.
   Moved: Wendy Charlton
   Seconded: Amanda Blanch
   All those in favour: Carried by the floor

4. Business arising from the previous Minutes:
   Nil

5. Correspondence:
   • Inwards/Outwards (as listed under separate cover)
     Allison Clark tabled the Inwards/Outwards Correspondence Registerers (refer to the relevant registerers for a complete list).

6. Business arising from the correspondence
   Nil

7. Treasurer’s Report (including accounts for payment and/or ratification of paid accounts)
   Allison Clark tabled the Treasurers report on behalf of Matt Jeavons (see full report attached)
   a. Cash on hand @ 31/5/15 $64,742.11
   b. Total disbursements $26,329.91
   c. Total receipts $29,663.37
   Cheques written for Tax Invoices (refer to Treasurers Report).
   The treasurer’s report was read by Sue Harris on behalf of Matt Jeavons

8. Principal’s Report
   Mrs Harris tabled the Principals reports (refer attached) and requested that it be accepted as true and correct.
   • Current enrolment 1104 students, 1 future term 2 and 5 future term 3.
   • Prep enrolments for 2016 are open.
- Advertised the Deputy Principal vacant position.
- Current Survey: Diagnostic Inventory for parents-the School’s public image.
- Full School Review was conducted by school Improvement unit-Report available.
- Disco theme is Country.
- Mem Fox visit organised by Mark Ryan.
- Free Dress Day for Salvation Army raised $1282.
- School requires a copy of P&C Committee list (received) and copy of Annual Audited Financial Statements for records.
- Strategic planning- QSR-2015, 2016-2019 Strategic Planning Documents being developed.

### 9. Deputy-Principal’s Report

**Mrs Cochrane:**
Mrs Cochrane Nil to report

**Mrs Blanch:**
Mrs Blanch tabled the Deputy-Principals reports (refer attached) and requested that it be accepted as true and correct.
- Netball success continues.

**VARIATION TO SCHOOL ROUTINE:**
Yr1 Special needs students excursion to Woolworths on 22/6/15

**Mr Herman:**
Mr Herman tabled the Deputy-Principals reports (refer attached) and requested that it be accepted as true and correct.
- AFL Development Camp took place on 29/5/15 and was a great success.
- Brisbane Lion’s Cup was on 3/6/15. NVSS had 4 teams-2 girls and 2 boys. The boys team number 1 finished 2nd and the boys team number 2 finished 5th, girls teams did not receive a placing. Intention to attempt to organise practice matches during term 3.
- National Walk Safely to School day was on 22/5/15. Approximately 700 students participated; 4C & 1F were rewarded for highest participation.

**Mrs Plank:**
Mrs Plank tabled the Deputy-Principals reports (refer attached) and requested that it be accepted as true and correct.
- Cluster writing camp-students from years 4-6 are being nominated for shortlisting. Students from Narangba Valley SS will be attending this event in week 1 of term 3 (13th, 14th & 17th July). Variation to school routine will be completed once names are finalised.

### 10. BSM Report: (Di Winthrop)

**Mrs Winthrop** tabled the BSM’s report (refer attached) and requested that it be accepted as true and correct.
- CAC air-conditioning is complete.
- Electronic sign project –approx cost is $30 000 for double sided sign on Young Rd. NVSS would like P&C to support this project by approval of Community Capital Improvement Grant, support of $5 000 and school will contribute $6 000.
- P&C contributions budget for this year is $50 000 need to add additional cost of CAC air-conditioning of $3 470 to make a total of $53 470 for 2015 with possible additional projects to be identified. Total P&C donation received to date is $44 970. It is requested that the P&C provide the final donation of $8 500 for the originally identified 2015 projects.
- Student Resource Scheme (2015 budget revenue estimate $21 680)forms returned for 826 students, invoiced $20 650, paid $17 062
- Motion carried for the P&C to support the allocation of the community capital improvement
grant funding to be directed toward to electronic signage on Young Road.

11. **Chaplaincy**
   
   Upcoming fundraising: Trivia night 24th July, Bookweek bbq term 3 and talent quest (combined local chaplaincy fundraiser) term ¾. Rosalie attending Seasons for Growth training. Rosalie has been helping Michelle Hickin run a girls program MPower Girl by Stride Foundation at NSS. Michelle will come to our school in term 3 to assist Rosalie in running program here for targeted yr 4 girls. Variation to school routine will be put on One Schoool when the time comes for this event.

12. **Subcommittee Reports:**
   
   b. School Gift Stores-nil
   c. Grants-nil
   d. Book club-place due dates for orders online
   e. School banking
   f. Café-request for $2000 funding toward chip fryer for use at events. Motion carried to support $2000 funding to Café for chip fryer
   g. Uniform shop – upgrade and renovation of storage successfully completed

13. **General Business:**
   
   - Discussed the cost of the school magazine and how to maintain quality without huge costs to families. P&C unanimously support raising the price to $15 and have sales available on Flexischools. Books ordered after the "pre-order period" will be slightly more expensive. Any further shortfall for covering production costs to be discussed with the P&C.
   - P&C thanked the NVSS administration for arranging the additional shade for the sports days. Most welcome by the children.
   
14. **Registration of new memberships:**
   
   Four (4) new memberships for this period

15. **Date of next meeting and close:** Wednesday 15th July 6:30pm

MEETING CLOSED AT: 7:45pm