Narangba Valley State School
Parents and Citizens Association
ABN 646 383 109 89

General Meeting
MINUTES
For the Narangba Valley State School P&C Association

Date: Wednesday 11 February 2015
Venue: Corporate & Student Services Building
Chair: Allison Clark

1. Meeting opened at: 6:32pm

2. Attendance/Apologies: As per the “Attendance Sheet”.

3. Ratification of Minutes from the previous meeting
   Allison Clark presented the Minutes of the last meeting held 12 November 2014 and asked that they be accepted as true and correct.
   Moved: Di Winthrop
   Seconded: Leisa Sheffield
   All those in favour. Carried by the floor

4. Business arising from previous Minutes
   Nil

5. Inwards & Outwards Correspondence
   Allison Clark tabled the Inwards/Outwards Correspondence Registerers (refer to the relevant registerers for a complete list)

6. Business arising from correspondence

7. Treasurers Report
   Allison Clark tabled the Treasurers report on Matt Jeavon’s behalf (see full report attached).
   Credit balances as of 31/12/2014 are as follows:
   - Westpac $27,430
   - Westpac Maxi Saver $70,228
   - OBA $12,140
   Cheques written for Tax Invoices (refer to Treasurers Report)

8. Principals Report
   Mrs Harris tabled the Principals Report (refer attached) and requested that it be accepted as true and correct.
   - Current enrolments – 1087 students
   - School swimming only offered to Year 1 – 3
   - Religious education in 2015 will only be offered to Years 1 - 4
   - New Homework policy sent out to families
   - IPS Principals Conference Friday 13 February
   - State Principals Conference 26/27 February
   - In line with ACARA Civics and Citizenship will be offered in years 4 and 5. Economics and Business offered in year 6. Health and Physical Education to be implemented across the whole school.
   - Strategic planning in the areas of Annual Implementation Plan, Great Results Guarantee and QSR and full school review for 2015.
### Deputy Principals

- **Tracey Sharpe**
  
  Mrs Sharpe tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.
  
  - Applied for Community Road Safety Grant to allow students in Year 5 to participate in the Bicycle Education and Safety Training
  
  - Year 6 Senior Shirt order forms going out this week

**VARIATION TO SCHOOL ROUTINE:**

- Year 6 students have Living History Activity Day across Monday and Tuesday 16/17 February. Costs to students $15. A V2SR has been completed on One School for this event.
  
  - School Leaders (5) will be attending Halogen Foundation Leaders’ Conference at Brisbane Convention Centre on March 20. There will be no cost to the students. A V2SR has been completed on One School for this event.

### Karla Cochran

Mrs Cochran tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- Prep students are settling in to school routines
- NVSS AFL Vipers Squad commenced training this week in an after school training session. NVSS to work closely with AFL Queensland to strengthen program.
- Additional extra-curricular activities on offer across lunch breaks this year include: AFL, netball, chess, badminton, robotics, computer labs, futsal, science club, origami and good games.
- Homework club is offered during lunch breaks on Tuesdays and Thursdays. First break students in years 1-3 can attend, and during second break students in years 4-6 can attend.

### Amanda Blanch

Mrs Blanch tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- Nova Netball News
  
  - 16 girls have signed up to compete on Saturdays
  
  - Nova teams will register as part of Narangba Dynamos Netball Club
  
  - Registration money paid directly to Dynamos
  
  - Uniform: NOVA uniform
  
  - Coaches for 2015 include Amanda Blanch, Jordyn Tarr, Larissa Green, Melissa Heath (parent)
  
  - Compulsory training Tuesday/Thursday lunchtimes, Wednesday after school
  
  - Cancellation of training will be notified to parents via Facebook page

### Graeme Hughes

Mr Hughes tabled the Deputy Principals Report *(refer attached)* and requested that it be accepted as true and correct.

- Clean Up Schools Day Friday 27th February. NVSS is registered for this national event. Participation enables focus on issues relating to the care of the environment.
  
  - National Ride to School Day Friday March 13th. Encouraging all students to ride, walk or scooter to school.

**VARIATION TO SCHOOL ROUTINE:**

- Year 4 Living History incursion Friday 20th March. Cost to students $15.
Mrs Winthrop tabled the Business Services Report (refer attached) and requested that it be accepted as true and correct.

- Budget preparation requesting that P&C again contributes $3,500 towards rewards days plus $5,000 towards air conditioning maintenance
- Request P&C consideration to partial funding towards air conditioning remaining classrooms ($60k), double sided electronic sign on Young Road (30k) and cricket practice nets ($26k)
- Community Capital Improvement Grant $19,000 contribute towards rubber softfall under junior and middle school playgrounds. Consider Gaming Grant Application in May
- Student Resource scheme $25 per student in 2015. 600 scheme notices returned in 1 week. Great response.
- Facebook page current 422 likes

10. Sub-committee Reports

- **Fundraising**
  - 2015 Fundraising opportunities were discussed.
  - It was noted that rides for a 2016 Spring Fair have not been booked, and in its current format the existing P&C would not be supportive of run this event. It is a massive undertaking and with very few volunteers coming forward to assist bringing such a big event to the community, the P&C are recommending that we look for other opportunities to hold events during 2015/2016. If there are other interested teams of people within the school community who would be willing to take on the Spring Fair, then they should be making themselves known to the P&C and open discussions accordingly. Staff supported not having a Spring Fair, as this too consumes a large amount of teaching resources.
  - Staff and P&C were in support of having 2 discos per year at the end of each semester. Suggestions around growing the Twilight Markets to also include fireworks were discussed, as were opportunities to develop the Semester 1 disco into a community event somehow.
  - Other suggestions included movie nights, fun run, selling hair spray on crazy hair days, theme park tickets

- **School Gift Stalls**
  - (Lizelle Adams)
  - Mother’s Day will be our first stall for 2015. Gift purchases are underway. Craft mornings will start later in the term.

- **School Banking**
  - (Bronya Brinkhoff)
  - Request has been made to have “Woof” the school banking mascot signs placed at school entry points to remind families of school banking days. School banking is a passive fundraising opportunity that can be grown within the NVSS school community.

  **ACTION:** Mrs Harris and Mrs Winthrop to review where these signs can be placed.

- **Grants Officer**
  - Nil report although potential for Gaming Grant Application was discussed during BSMs report

- **Book Club**
  - (Jane Taylor & Wendy Charlton)
  - Issue 8, 2014 - $2,206 sent to Scholastic
  - In 2015 scholastic will introduce a parent online ordering/payment system. Late orders will incur a handling fee.
  - Issue 1 has gone home to families
• Café (Heather Palfrey)  
  Huge thanks to Lisa Mackay for stepping up to open the café after our convenor Heather fell ill. A huge undertaking preparing the café for the start of the New Year and Lisa and Ian (Heather’s husband) did an amazing job. Huge thanks noted from the P&C & the school community. Get well soon Heather!

• Uniform (Leanne Mouatt)  
  Uniform shop very busy over the extended opening hours for 2015. The extended opening hours well received by families and would recommend maintaining those hours at the start of the next school year.

11. Chaplaincy  
  Rosalie Allen tabled the Chaplaincy Report (refer attached) and requested that it be accepted as true and correct.
  
  • Rosalie Allen and Sam Henley are our Chappies for 2015 and NVSS is back to having a 4 day chaplaincy service.
  • Term 1 both chaplains work Monday, then Rosalie Wednesday and Sam Thursday. This will change in term 2 to spread over 4 days.
  • Fundraising in 2015 – cross country/fun run, trivia night, bookweek BBQ

12. General Business:
  
  • Maintenance of school trees – pathways into school being blocked on Young Road with over hanging branches. Mrs Harris to request groundsman tend to this.
  • Compactus for the Uniform Shop – in 2014 the P&C approved $2,000 to be spent on storage shelving for the Café and Uniform Shop. The right solution has not been found. The P&C have the opportunity to purchase a compactus for $100, plus removal and installation costs of around $1,500. This is less that what has been approved and would offer a much better solution. Members agreed to go ahead with this purchase. Should be installed by the end of Term 1. There could be minor disruption to the uniform shop during this time.
  • Noted that due to Year 7’s moving to high school that the age which volunteers are covered by PC insurance has been lowered to 10 years. Only applicable if children are volunteering with parental consent.
  • Discussion around the request for funding from the school was held. Based on the current bank balance, the P&C would like to donate $50,000 to NVSS, with a review for the potential for additional funding to be directed to the school based on the success of fundraising during 2015.
  
  MOTION: For the P&C to provide funding of $50,000 to NVSS during 2015. Motion moved by Kathryn Hopwood, seconded by Leisa Sheffield and unanimously agreed by all present. Motion successful.

13. Registration of new Memberships:
  Nil

14. Next Meeting:
  March 25th 2015

15. Meeting Closed at:
  7.50pm

Minutes endorsed as true and correct Dated:

President’s Signature

Signature:

Allison Clark, President P&C